



DEPARTMENT OF EDUCATION

POLICIES - (STUDENTS ONLINE)

<http://www.det.wa.edu.au/policies/detcms/policy-planning-and-accountability/policies-framework/policies/students-online>

(This link can also be found on the Samson Primary School Website)

1. POLICY STATEMENT

***Online services** provided to students in public schools will only be used for learning related activities and require informed parental consent and appropriate management.

2. BACKGROUND

Students need to be protected from exposure to inappropriate online material or activities, to be aware of the risks associated with some online activities, and to adopt protective online behaviour. The Department makes every reasonable effort to achieve this by educating and informing students and parents, as well as by putting measures in place to monitor email traffic and internet access. All activities conducted using the Department's **online services** may be logged and accessed for administrative, legal or security purposes.

This policy has been developed to assist teachers to put in place school-based processes and procedures that will both protect and inform students and parents in their use of Departmental online services. Any services including, but not limited to, email, calendaring, instant messaging, web conferencing, discussion groups, online file sharing and storage, Internet access and web browsing, that may be accessed using the computer networks and services of the Department. The Department continues to work with the Australian Communications and Media Authority (ACMA), the Australian Government agency responsible for Cybersafe and Cybersmart - (<http://www.cybersmart.gov.au>) kids programs in schools.

3. SCOPE

This policy applies to all public school principals, teachers and supervisors of public school students accessing online services from any of the Department's locations including, but not limited to, schools.

*(***Online Services** - Any services including, but not limited to, email, calendaring, instant messaging, web conferencing, discussion groups, online file sharing and storage, Internet access and web browsing, that may be accessed using the computer networks and services of the Department).*



CONSENT FORM

At **Samson Primary School** we aim to offer your child the widest range of learning opportunities and celebrate learning whenever possible. This may often require some form of parental consent. This form asks you to consent (or otherwise) to your child's participation / use / access to several aspects of the school program. At all times we make the very best efforts to exercise exemplary standards in respect of duty of care.

MEDIA CONSENT

Children's images and/or their work are often published to recognise excellence or effort and may appear in newspapers, on the internet, in newsletters or on film or video. Their names may also be included but no contact details are provided. Work/images captured by the school will be kept for no longer than is necessary for the purposes outlined above and will be stored and disposed of securely.

- Yes, I give consent to my child to have his/her image and/or work published as described above.
- No, I do not give consent.

In addition, see Appendix F of the **Student's online policy (see over page)**.

INTERNET ACCESS

Student access to the internet is provided in accordance with the school policy (available from the office or school website). Student access is contingent on abiding by the users' Code of Conduct.

- Yes, my child has permission to access the internet in accordance with school policy.
- No, I do not give consent.

In addition, see the School's policy and the **Student's online policy (see over page)**.

VIEWING CONSENT

Children often watch videos / DVDs / television documentaries as part of their learning. Almost always these are 'G' rated and don't require consent. Very occasionally something with a 'PG' rating is appropriate for which we would need parental permission.

- Yes, I consent to my child viewing items with a 'PG' rating if deemed suitable by the teacher and school administration.
- No, I do not give consent.

LOCAL EXCURSIONS

Children occasionally walk within the local area for minor excursions under the supervision of the teacher and attend activities in local parks, nature reserves, another school, city council library or shopping centre. On all occasions, parents will be notified of the local excursion.

- Yes, I consent to my child participating in teacher supervised local excursions which may involve short walks to and from the school.
- No, I do not give consent.

The school also has the Newsletter accessible on the Website. Please save www.samsonps.wa.edu.au to your favourites and check regularly for the latest newsletters and recent updates of information.

NAME OF STUDENT: _____ **YEAR:** _____ **ROOM:** _____

Name of person signing the consent form:

TITLE: ____ **FIRST NAME:** _____ **SECOND NAME:** _____

SURNAME: _____ Please indicate relationship to the student:

(e.g. parent/guardian/responsible person): _____